

Louisiana Cancer Research Consortium
Board of Directors Meeting
July 17, 2013
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Larry Hollier, Chancellor, LSUHSC, Chairman
Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Vice-Chairman
Ms. Barbara Goodson, Secretary/Treasurer, Deputy Commissioner for Finance & Admin, BOR
Dr. Joseph Moerschbaecher, Vice Chancellor for Academic Affairs, LSUHSC
Mr. Ashton Ryan, President and CEO, First NBC Bank
Dr. William Pinsky, Executive VP, Chief Academic Officer, Ochsner Health System
Ms. Carroll Suggs
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, TUHSC

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium
Mr. Bert Wallace, Louisiana Cancer Research Consortium
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. John Cole, Chairman, Hematology/Oncology, Ochsner Health Systems
Mr. Paige Sensenbrenner, LCRC General Counsel
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University
Ms. Keadren Green, Business Manager, Tulane Cancer Center
Mr. Richard Granen, Business Manager, LSUHSC
Dr. Elizabeth Fontham, Dean, School of Public Health, LSUHSC
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager
Dr. Earla Carey-Baines, the College of the Bahamas

Dr. Hollier called the meeting to order.

Dr. D'Amour introduced his guest Dr. Earla Carey-Baines. He said Dr. Carey Baines is visiting from the College of the Bahamas. She is trailing a number of Xavier Administrators to learn about how the college and administration works.

Dr. Hollier welcomed **Dr. Sartor** to the meeting.

The following items were listed in the consent agenda

- Approval of Minutes from June 19th Board of Directors Meeting
- Finance Committee Report

A motion was made by **Mr. Ryan** and seconded by **Dr. Moerschbaecher**.
RESOLVED, with all in favor, to approve the consent agenda items, as presented.

Dr. Hollier called for the recommendations of the Finance Committee.

Ms. Goodson reported at the Finance Committee Meeting there were extensive discussion regarding budgets. She thanked the LCRC staff for distributing the materials in advance so there was time for review prior to the meeting.

Ms. Reeder provided the Board a summary of the budgets. She reported for the FY14 Tobacco Tax appropriation the Research component's budget request is \$9,836,866 Ms. Reeder reported there was also a supplemental request for the research component budgeted out of the LCRC's reserves. LSUHSC's request was for \$1.6M and TUHSC's request was for \$765K. Ms. Reeder pointed out the goals and objectives for FY14.

Dr. Pinsky asked if there would be a review of the FY13 goals to see how the components performed. Ms. Reeder said that information would be provided in the LCRC Semi-Annual Report due to the LSUHSC-NO on behalf of the State. She added the report could be distributed to the Board. **Dr. Hollier** asked for a review of the FY13 to be added to the next Board of Directors Meeting agenda.

Dr. Pinsky inquired when will there be a discussion regarding what needs to be done from a financial prospective to set aside money to assist in recruiting a Director for the LCRC. **Dr. Hollier** stated he didn't recall any specific discussions but would like to hear ideas for setting aside funds for recruitment. **Dr. Hollier** added the Director would have control of all LCRC budget components, which total approximately \$17M, plus an additional \$12M in reserves. **Dr. Hollier** suggested LCRC re-circulating the previous consultant's report regarding a Director and the job description for the Director for discussion at the next meeting. **Dr. Hollier** asked that the next Board Meeting be extended so all issues can be covered. **Dr. D'Amour** stated that at the Finance Committee Meeting there was discussion about the Administrative goal to re-establish the External Scientific Advisory Board (ESAB). He added the ESAB had not met in a while and some thought it would not be useful because the ESAB kept giving the same recommendations. **Dr. D'Amour** said it might be useful for the Board to review the past ESAB reports for the discussion regarding the Director at the next Board Meeting.

Ms. Reeder presented the Cessation Budget and Goals and Objectives. She reported the Cessation budget request for FY14 is \$6.7M. Ms. Reeder added that some of the utilities and operations costs for the LCRC have been shared based on directives from the Board. **Dr. Moerschbaecher** asked for the amount being contributed from the Cessation budget towards the operations costs for the LCRC. Ms. Reeder said the total is \$101,097. **Dr. Moerschbaecher** said he does not think that number is significant. Ms. Reeder agreed that it is not significant but explained the allocation is based on the percentage of time and effort and related overhead for LCRC admin staff allocated to that budget. **Dr. Hollier** said the LCRC receives a total of \$16.5M for the Research and Cessation components combined. He added the operations costs should be taken off of the top of that and then allocated to the components. Ms. Reeder suggested letting the LCRC administrative and fiscal team work through some issues and see how the money could be allocated differently. She added there are two separate statutes with specific instructions on how those funds are to be used. Ms. Reeder stated the statute is not be what drives how the money is allocated as much as General Accepted Accounting Principles and Cost Principles, and how an audit results could be affected. **Dr. Hollier** asked that the LCRC legal counsel review the details of the statutes in their entirety to see what it would allow and the authority of the Board. He requested the outcome of that review be presented at the next Board Meeting. **Mr. Miscenich** stated the LCRC is working with the Cessation group to see what positions are redundant, what services they can take on, what can the LCRC shift to the Cessation budget or what the LCRC can take on to have LCRC positions supported by their budget.

A motion was made by **Ms. Goodson** and seconded by **Mr. Ryan**.

RESOLVED, with all in favor to approve the FY14 Research Component budgets and goals and objectives, as presented and recommended by the Finance Committee.

A motion was made by **Dr. Hamm** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor to approve the FY14 Cessation budget and goals and objectives, as presented and recommended by the Finance Committee.

Dr. Hollier called for the Construction Update.

Mr. Miscenich reported the LCRC has received preliminary pricing for construction and is currently verifying some of the expenses. **Mr. Miscenich** added LCRC is waiting to receive the construction contract from the contractor. **Dr. Hollier** asked for a timeline for construction. **Mr. Miscenich** stated construction is expected to begin at the end of this year and should take 12-15 months for completion.


Dr. Hollier asked for any new business.

Ms. Suggs nominated **Dr. Oliver Sartor** to serve as a member of the LCRC Board of Directors, as Tulane's representative.

RESOLVED, with all in favor, **Dr. Oliver Sartor** was elected to the LCRC Board of Directors.

Dr. Hollier asked for any old business, which there was none

With no further business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium
Board of Directors Meeting
December 18, 2013
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Larry Hollier, Chancellor, LSUHSC, Chairman
Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Vice-Chairman
Dr. Joseph Moerschbaecher, Vice Chancellor for Academic Affairs, LSUHSC
Dr. William Pinsky, Executive VP, Chief Academic Officer, Ochsner Health System
Ms. Carroll Suggs
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, TUHSC
Mr. Cleland Powell, Senior Vice President, IberiaBank

Also present were:

Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University
Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium
Mr. Bert Wallace, Louisiana Cancer Research Consortium
Mr. Paige Sensenbrenner, LCRC Legal Counsel
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Thomas Wiese, Associate Professor, Xavier University
Ms. Stephanie Wiebke, Business Manager, Xavier University
Mr. Richard Granen, Business Manager, LSUHSC
Ms. Keadren Green, Business Manager, TUHSC
Dr. Torrie Harris, Director, Louisiana Campaign for Tobacco-Free Living (TFL)
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute
Dr. Edward Trapido, LSUHSC Cancer Center
Dr. Regina Benjamin, Xavier University

Dr. Hollier called the meeting to order. Roll was called and there was a quorum.

The following item was listed in the consent agenda

- Approval of Minutes from November 20th Board of Directors Meeting

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor, to approve the consent agenda item, as presented.

Dr. Hollier called for the Finance Committee Report.

Ms. Reeder reported there was no Finance Committee meeting in December. She added all items to be discussed by the Finance Committee were deferred for discussion by the full Board. Ms. Reeder reported the audit by the Internal Revenue Service is complete and seemed to have gone well. The final status letter has not been received. **Dr. Hollier** asked that when the letter is received, it be distributed to the Board of Directors. Ms. Reeder stated the audit was not random and the focus was on executive compensation and the related parties issues. She added more detail will be discussed at the Finance Committee level tied to the review and updating of policies and procedures. Mr.

Miscenich added the success of the audit is tied to the hard work of the LCRC finance team, who have kept meticulous records.

Dr. Hollier called for the Update on the Tobacco Free Conference.

Dr. D'Amour reminded the Board of the request at the last meeting for the LCRC to sponsor a Tobacco Free Conference. The conference is commemorating the 50th anniversary of the first Surgeon General's report on the dangers of smoking. Dr. Benjamin briefed the Board on the request and provided members with a proposal. The conference will be held February 10th and 11th. It will kick off a year long campaign to raise awareness and promote a tobacco free generation. The sponsorship request is for \$318,499. The total cost of the conference is \$360K. **Dr. Hollier** asked if LCRC's TFL program is involved in the conference. Dr. Benjamin said there is a state wide group that has been working on the planning and the TFL program is a part of the group. **Dr. Hollier** stated this is something that should come from TFL funding. Ms. Reeder stated the TFL program would facilitate the agreement. **Dr. Sartor** stated there needs to be a requirement for funds to be allocated that LCRC will have PR and naming opportunities and recognition.

A motion was made by **Dr. Sartor** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor to approve increasing the TFL budget \$318,499 which will allow them to fund and support the Tobacco Free Conference, with the stipulation that LCRC and TFL be acknowledged as the hosts of the event and receive top recognition.

Dr. Hollier called for the Discussion on the TFL Budget Supplement Request.

Mr. Miscenich stated the Board was going to submit questions for the TFL group to have a presentation prepared. He added the questions have just been received. He requested the discussion be tabled to the January 15th Board of Directors Meeting so TFL has adequate time to prepare a presentation. **Ms. Ryan** asked Mr. Miscenich to circulate a summary of those questions to the Board.

Dr. Hollier called for the Discussion on the Distribution of Private Research Funding.

Dr. Deininger stated his plan is to meet with his executive committee to modify the existing funding program to see where the dollars can best be used. **Dr. Pinsky** reminded the Board it was not a question of whether or not the money was needed by Tulane but that the terms of the agreement were put together prior to Xavier and Ochsner becoming partners of the LCRC. **Dr. Hollier** asked the Finance Committee to review and come back to the Board with a proposal. He asked that the proposal include an update to the policy that is fair and reasonable for all partners and also a fair and reasonable solution to Tulane's request.

Dr. Hollier called for the Scientific Leaderships Recommendations for TFL Research Funds.

Mr. Miscenich reminded the Board that the Scientific Leadership was going to present recommendations to the Board on how TFL dollars can support LCRC research. This has not been complete, so Mr. Miscenich requested this be added to the next Board of Directors meeting agenda.

Dr. Hollier called for the Construction Update.

Mr. Miscenich reported LCRC finally received all the letters from the legislators showing their support to move the Priority 5 funds to Priority 1 in Fiscal Year 2016. This will allow LCRC to execute the construction contract this year. The letters were submitted to Governor's office this week. He added there has been no response but he will follow up.

Dr. Hollier asked for any new business.

Mr. Miscenich reported that Dr. Friedman visited with some of the LCRC Board Members and Directors. His recommendation was that a Board Retreat be organized in early 2014. LCRC will work with the Scientific Directors to organize the retreat. **Dr. Hamm** suggested developing a consensus among Board Members of what the goal of the retreat would be.

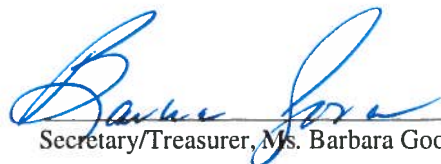
Dr. Hollier reported **Dr. Moerschbaeher** is resigning from the LCRC Board of Directors.

A motion was made by **Dr. Hollier** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor, to accept the resignation of Dr. Joseph Moerschbaeher and to appoint **Dr. Steve Nelson** to the Board of Directors as an LSUSHC representative.

Dr. Hollier asked for any old business, which there was none.

With no further business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium
Board of Directors Meeting
November 20, 2013
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Larry Hollier, Chancellor, LSUHSC, Chairman (by proxy)
Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Vice-Chairman
Ms. Barbara Goodson, Secretary/Treasurer, Deputy Commissioner for Finance & Admin, BOR
Dr. Joseph Moerschbaeher, Vice Chancellor for Academic Affairs, LSUHSC
Dr. William Pinsky, Executive VP, Chief Academic Officer, Ochsner Health System
Ms. Carroll Suggs
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, TUHSC
Mr. Cleland Powell, Senior Vice President, IberiaBank

Also present were:

Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University
Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Thomas Wiese, Associate Professor, Xavier University (via conference call)
Ms. Stephanie Wiebke, Business Manager, Xavier University
Mr. Richard Granen, Business Manager, LSUHSC
Ms. Torrie Harris, Director, Louisiana Campaign for Tobacco-Free Living (TFL)
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute
Mr. Jason Melancon, TFL, Division Director of Media and Communications
Mr. Daniel Cochran, TFL, Chief Executive Officer

Dr. Hamm called the meeting to order. Roll was called and there was a quorum.

The following items were listed in the consent agenda

- Approval of Minutes from October 16th Board of Directors Meeting

A motion was made by **Ms. Suggs** and seconded by **Mr. Ryan**.

RESOLVED, with all in favor, to approve the consent agenda items, as presented.

Dr. Hamm called for the Finance Committee Report.

Ms. Goodson reported the Finance Committee met prior to the Board of Directors Meeting. She added items discussed were deferred for discussion by the full Board. **Ms. Goodson** reported there is a request from the LPHI on behalf of the Tobacco Free Living program to use \$819,500 of the program's reserve funds, carried forward from fiscal year 2013. **Mr. Cochran** explained to the Board the additional funds would be to supplement the current media campaign. After a lengthy discussion the Board requested additional information before they would decide whether or not to approve the request.

A motion was made by **Mr. Powell** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor to request additional information from TFL to support the request to supplement their budget for media with the use of reserve funds

Dr. D'Amour reported that Xavier's, Dr. Regina Benjamin is organizing a conference on smoking habits and health in January for the 50th anniversary of when the Surgeon General released his first report on smoking. Dr. D'Amour added she's raised 75% of the funds needed to hold the conference but will need \$250K more. She is looking for a possible sponsor. Mr. Miscenich said LCRC would work with Dr. D'Amour on putting together a proposal with the details of the event. Ms. Reeder added that Dr. Benjamin agreed to meet with LCRC's Scientific Leadership to share ideas in an effort to include LCRC partners. **Ms. Ryan** thanked Dr. D'Amour for bringing this event to the attention of the Board of Directors.

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor to have the Scientific Directors advise the full Board on the proposal for the conference at a special call Board Meeting with an electronic vote.

Ms. Goodson reported the next issue that was deferred from the Finance Committee Meeting is the Distribution of Private Research Funds. She stated the LCRC has about \$800K that was raised through fundraising efforts. Tulane submitted a request to receive half of the research funds based on the guidelines approved in 2004. After the Board discussed the issue at length, they decided they would like more information on how Tulane plans to spend the money requested. The Board also requested a Subcommittee be established to review the current fundraising policy and make recommendations for the policy amendments.

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor to Tulane provide more information on how they plan to spend the fundraising dollars requested.

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor to have a Subcommittee review the current fundraising policy and make recommendations for amendments to the Board.

Dr. Hamm called for the Construction Update.

Ms. Reeder presented the designs for the 5th and 6th floors. She stated the LCRC is asking for Board approval on the Schematic Design that has been reviewed by all of the partners and approved by Drs. **Hamm** and Nelson. Ms. Reeder said that with this approval for the 5th floor, the LCRC can move the design to the next phase, which is the Construction Documents. **Ms. Goodson** asked if there was a construction contract signed. Mr. Miscenich stated a contract cannot be signed until funding is secured.

A motion was made by **Dr. Moerschbaeher** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor to approve the Schematic Design of the 5th floor.

Ms. Reeder stated the LCRC would like conditional approval on the basic design of the 6th floor. She added there are a few minor issues to be addressed regarding the sinks and the tissue culture rooms.

A motion was made by **Dr. Moerschbaeher** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor to approve the Schematic Design of the 6th floor conditionally upon the resolution of the issues regarding the sinks and the tissue culture rooms.

Dr. Hamm asked for any new business.

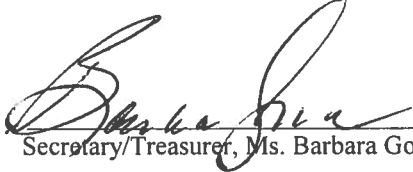
Dr. Hamm said there should be a Board Retreat scheduled to discuss how the LCRC can move toward NCI Designation. The Board agreed. Mr. Miscenich suggested the Executive Committee discuss what the agenda for the Retreat would be. Dr. Wiese expressed the importance of having the Scientific Leadership involved in that process. The Board agreed.

The Board of Directors congratulated Dr. Ochoa for receiving the NIH Director's Transformative Research Award.

Also, **Ms. Suggs** was congratulated for being named as one of Family Services of Greater New Orleans, 2013 "Most Outstanding Persons" . A total of ten community members were honored.

Dr. Hamm asked for any old business, which there was none.

With no further business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium
Board of Directors Meeting
October 16, 2013
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Larry Hollier, Chancellor, LSUHSC, Chairman
Mr. Ashton Ryan, President and CEO, First NBC Bank
Dr. William Pinsky, Executive VP, Chief Academic Officer, Ochsner Health System
Ms. Carroll Suggs
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, TUHSC
Mr. Cleland Powell, Senior Vice President, IberiaBank

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Thomas Wiese, Associate Professor, Xavier University
Mr. Paige Sensenbrenner, LCRC General Counsel
Ms. Stephanie Wiebke, Business Manager, Xavier University
Dr. Edward Trapido, Associate Dean, LSUHSC School of Public Health
Ms. Torrie Harris, Director, Louisiana Campaign for Tobacco-Free Living (TFL)
Ms. Tonia Moore, Associate Director, Louisiana Campaign for Tobacco-Free Living (TFL)
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute
Ms. Amy Cavallino, Director, Finance and Operations, Louisiana Public Health Institute
Thomas W. Carton, Associate Director Research & Evaluation, Louisiana Public Health Institute
Dr. Rodney J. Landreneau, Ochsner Health System
Mr. Ryan Graffagnini, Fiscal Operations Manager, LCRC

Dr. Hollier called the meeting to order. Roll was called and there was a quorum.

The following items were listed in the consent agenda

- Approval of Minutes from September 18th Board of Directors Meeting
- Finance Committee Report

A motion was made by **Ms. Suggs** and seconded by **Mr. Ryan**.
RESOLVED, with all in favor, to approve the consent agenda items, as presented.

Dr. Hollier called for the Construction Update.

Mr. Miscenich reported the LCRC is working through the final stages of the design process for the fifth and sixth floors. He added a letter signed by the four LCRC partners has been sent to the Division of Administration to get acknowledgement of the contract to move forward with executing the Construction Agreement. Mr. Miscenich stated the Government Affairs representatives from each of the partners would be meeting soon to look at next steps. He said the latest construction timeline has construction pushed back to begin in early March.

Dr. Hollier called for the TFL update.

Mr. Joseph Kimbrell, CEO of Louisiana Public Health Institute made a presentation to the Board of Directors on the Comprehensive Approach of the Tobacco Free Living Program. The presentation was distributed at the meeting. A copy of the presentation is on file at the LCRC office.

Dr. Sartor asked Mr. Kimbrell to expand on peer reviewed publications activity and peer reviewed grant activity that may have been spawned from the LCRC allocation. Mr. Tom Carton, Associate Director for Research, explained there are currently three submissions. He gave descriptions of each of them.

Ms. Suggs suggested TFL working with health insurance companies to provide incentives for those who are non-smokers. Mr. Kimbrell agreed to looking into it.

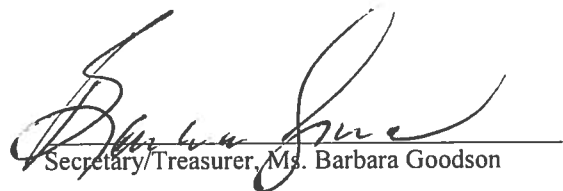
Dr. Hollier asked for any new business.

Mr. Miscenich reminded everyone the LCRC Building Dedication is set for October 23rd at 10am.

Dr. Hollier asked for any old business, which there was none.

There was an Executive Session.

With no further business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium
Board of Directors Meeting
September 18, 2013
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Larry Hollier, Chancellor, LSUHSC, Chairman
Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Vice-Chairman
Ms. Barbara Goodson, Secretary/Treasurer, Deputy Commissioner for Finance & Admin, BOR
Dr. Joseph Moerschbaecher, Vice Chancellor for Academic Affairs, LSUHSC
Mr. Ashton Ryan, President and CEO, First NBC Bank
Dr. William Pinsky, Executive VP, Chief Academic Officer, Ochsner Health System
Ms. Carroll Suggs
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, TUHSC

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium
Mr. Bert Wallace, Louisiana Cancer Research Consortium
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. John Cole, Chairman, Hematology/Oncology, Ochsner Health Systems
Mr. Paige Sensenbrenner, LCRC General Counsel
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University
Ms. Keadren Green, Business Manager, Tulane Cancer Center
Mr. Richard Granen, Business Manager, LSUHSC
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager

Dr. Hollier called the meeting to order.

The following items were listed in the consent agenda

- Approval of Minutes from July 17th Board of Directors Meeting
- Finance Committee Report

A motion was made by **Ms. Suggs** and seconded by **Mr. Ryan**.
RESOLVED, with all in favor, to approve the consent agenda items, as presented.

Ms. Reeder reported the Tobacco Tax Report that is received yearly shows the LCRC did not realize the total appropriation amount of \$9.8M for the Research component and \$6.7M for the Cessation component. She stated there was a 3% shortage. Adjustments of \$310K for the Research component and \$212K for the Cessation component were made. Ms. Reeder added the Research components shortage was absorbed by the Central budget's underutilized funds and the Cessation component absorbed its shortage in the same manner. **Ms. Goodson** asked if the seed was paid back. Ms. Reeder stated LSU did not get LCRC the seed in time for it to act as an advance. She added by the time LCRC received the seed another quarterly payment was due, so LSU netted the LCRC quarterly payment thus reducing the amount paid by the seed amount.

Dr. Hollier called for the Audit Presentation.

Ms. Reeder introduced Mr. Francis Cascio of Cascio & Schmidt LLC, the firm that conducted the FY13 Financial Audit. Ms. Reeder stated copies of the audit were provided in the meeting materials. Mr. Cascio reported the outcome of the FY13 audit was unqualified and clean. Mr. Cascio discussed the Statement of Financial Position, the

Statement of Cash Flows, and the Statement of Activities (all required statements). A discussion ensued regarding the need for the Maintenance Reserve Account (MRA). **Dr. Hollier** had recalled a plan to delay funding the MRA until the building is complete, including the final floors. Ms. Reeder reminded the Board due to the legal requirement in the Ground Lease with LSU, setting aside reserves for the MRA had commenced. **Dr. Hollier** stated he would revisit the MRA discussion again with LSU's legal counsel.

A motion was made by **Mr. Ryan** and seconded by **Dr. Pinsky**.
RESOLVED, with all in favor, to accept the FY13 Financial Audit, as presented.

Dr. Hollier called for the discussion regarding new bank accounts.

Ms. Reeder explained the accounts Mr. Cascio reported would need to be opened. She stated the official Maintenance Reserve Account would be opened at Regions Bank. The other account to be opened is a payroll account. The payroll account will be opened as a separate account at Whitney Bank where the operating accounts are held. Only payroll, related and benefit expenses will be paid from this account.

A motion was made by **Ms. Ryan** and seconded by **Ms. Suggs**.
RESOLVED, with all in favor, of opening two LCRC bank accounts, as presented by Ms. Reeder.

Dr. Hollier called for the discussion regarding the authorization to execute Operating Agreements.

Ms. Reeder reported the three year Operating Agreements between the LCRC and its partners have expired in June. An amendment was put in place to extend the current agreements until the new three year agreements are approved. She added the agreements have been reviewed and language is clarified in the agreement, regarding Fiscal Funding and the Right to Audit.

A motion was made by **Mr. Ryan** and seconded by **Dr. Pinsky**.
RESOLVED, with all in favor, of authorizing Mr. Miscenich to finalize and execute the Operating Agreements between the LCRC and the partnering institutions.

Dr. Hollier called for the discussion regarding the FEMA Memorandum of Understanding (MOU).

Ms. Reeder reported a FEMA MOU is needed between FEMA and the LCRC. She added that because it is a federal agreement and is non-traditional for operating, the LCRC is asking the Board to review and ratify Mr. Miscenich's signature authority, and specifically grant authority to approve the FEMA MOU.

A motion was made by **Mr. Ryan** and seconded by **Ms. Ryan**.
RESOLVED, with all in favor, to ratify Mr. Miscenich signature authority as it relates to the FEMA MOU.

Dr. Hollier called for the discussion regarding the Policy for Designating Receipt of Occupancy Payments.

Ms. Reeder reminded the Board that the Tenant Occupancy Agreements were structured so the occupants could be granted use of research and related space for conducting research in accordance with the terms and conditions stated in the agreement and pursuant to R.S. 17:1921; and/or occupants can make monetary payments. If the occupant makes monetary payments, the request is LCRC reserve and designate such payments for research related expenses, and funds shall be subsequently made available for use by the particular occupant remitting such cash payments.

A motion was made by **Dr. Pinsky** and seconded by **Mr. Ryan**.
RESOLVED, with all in favor, funds shall be made available for use by the occupant remitting such cash payments for the use of research and related space.

Dr. Hollier called for the construction update.

Mr. Miscenich reported the Architectural Engineering Agreement has been executed. He added the Construction Agreement should be in final form by the next week. Mr. Miscenich reported he circulated a letter to the partners addressed to the Division of Administration. He added the letter is requesting their permission to commit the Priority

5 funds for next year. This would allow the LCRC to move forward with signing the Construction Agreement. Mr. Miscenich stated he emailed the partners asking for them to ratify the latest plans for floors 5 and 6. He said LCRC is hoping to start construction by the end of this year and it should take 12-15 months.

Dr. Hollier called for the TFL update.

Mr. Miscenich stated in a previous meeting the Board had requested LCRC legal counsel to review the legislation and give an opinion of how flexible the LCRC could be with the appropriation, particularly in regards to the Cessation funding. Mr. Sensenbrenner reported the determination was made that some of the research programs would fit into the description found in the legislation and funding could be used for the purposes of prevention and treatment of tobacco uses and dependency. **Dr. Hollier** said he would like for the Scientific Directors to present to the Board a series of research proposals and the Board will decide which proposals to fund. **Dr. Hollier** added the Board would like to see the details of the TFL budget to understand how the money is being spent and the reserves that are available.

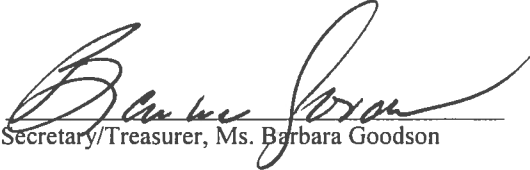
Dr. Hollier asked for any new business.

Dr. Hollier nominated **Mr. Cleland Powell** to serve as a member of the LCRC Board of Directors, as LSUHSC's community representative.

RESOLVED, with all in favor, **Mr. Cleland Powell** was elected to the LCRC Board of Directors.

Dr. Hollier asked for any old business, which there was none

With no further business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium
Board of Directors Meeting
May 21, 2014
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Vice-Chairman
Ms. Barbara Goodson, Deputy Commissioner for Finance & Admin, BOR, Secretary/Treasurer (via telephone)
Ms. Carroll Suggs
Mr. Cleland Powell, Senior Vice President, IberiaBank
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, TUHSC
Dr. William Pinsky, Executive VP, Chief Academic Officer, Ochsner Health System

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium
Mr. Paige Sensenbrenner, LCRC Legal Counsel
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Thomas Wiese, Associate Professor, Xavier University
Dr. Elizabeth Fontham, Interim Chair, TFL Steering Committee
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University
Ms. Stephanie Wiebke, Business Manager, Xavier University
Mr. Richard Granen, Business Manager, LSUHSC
Ms. Keadren Green, Business Manager, TUHSC
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute
Ms. Tonia Moore, Associate Director, Louisiana Campaign for Tobacco-Free Living (TFL)
Ms. Christel Slaughter, SSA Consultants

Dr. Hamm called the meeting to order. Roll was called and there was a quorum.

The following item was listed in the consent agenda

- Approval of Minutes from the April 16th Board of Directors Meeting

A motion was made by **Ms. Ryan** and seconded by **Mr. Powell**.
RESOLVED, with all in favor, to approve the consent agenda item, as presented.

Dr. Hamm called for the Finance Update.

There was no Finance Committee Meeting held in May, but Ms. Reeder provided a brief update. Ms. Reeder presented the budget to actuals for each component. She noted all components are consistent with past years. Ms. Reeder provided an update on the Tobacco Tax collection. She stated it appears the LCRC will meet this year's appropriation. Ms. Reeder presented a new statement, which will be provided to the Board quarterly. The statement has comparative balance sheets for the last two fiscal years and the first two quarters of FY14. It is a representation of LCRC's cash balances, fixed assets and the Maintenance Reserve Account. **Ms. Suggs** asked for Return on Investment Reports. Ms. Reeder said they can be updated and provided at the next Finance Committee Meeting.

Mr. Powell asked if there is money available in the reserves to hire a permanent Executive Director. A discussion ensued. Dr. Hamm stated this would be a good discussion for the Board Retreat scheduled for June.

Ms. Reeder provided a preliminary appropriation for FY15. The Revenue Estimating Committee met and adjusted the numbers and those updated numbers will be sent out next week. Mr. Reeder stated there will be preliminary budget discussions at the June Finance Committee Meeting. Formal presentations will be made at the July Finance and Board Meetings to be able to submit but the July 31st deadline.

Ms. Reeder gave an update on last year's IRS Audit. She stated the audit was successful and LCRC's tax exempt status is not in jeopardy, however the IRS letter did include comments on the timing of the reporting of LCRC salaries. Ms. Reeder added the salaries and benefits have reported on the 990s in accordance with the IRS written instruction and guidelines, therefore, a letter of inquiry was submitted, challenging their claim. A follow-up telephone call was also made. The IRS recently called back and offered an apology, stating LCRC did in fact, report correctly. They stated a revised Examination report would be issued. The correct report was received stating LCRC will retain its tax exempt status with no further comments. The call and documentation are filed for record.

Ms. Reeder reported the LCRC is getting ready to conclude a review by LSU's internal audit department, of LCRC's Cooperative Endeavor Agreements. LSUHSC-NO will receive a report and contact LCRC if there are any issues. Ms. Reeder stated there was a comment about the Goals and Objectives Reports not being as detailed as anticipated and recommended the goals and objectives and reports be reviewed in more detail.

Dr. Hamm called for the TFL Update.

Dr. Fontham reminded the Board she was asked to help reinstate the TFL Steering Committee. She stated a Committee that understands tobacco control, but also research, is needed. Dr. Fontham reported the Director of TFL, Torrie Harris has resigned. She added Ms. Tonia Moore will be acting Director until a permanent Director is hired. Dr. Fontham announced there will be an External Scientific Advisory Board Meeting held on June 13th. She invited all Board Members to attend. She added presentations will be made to address recommendations from the last site visit and how TFL has or has not responded. TFL will also present plans for the current year.

Dr. Fontham presented a list of her recommendations for the TFL Steering Committee, according to the contract between LCRC and LPHI. She proposed some changes to what is listed in the contract. Dr. Fontham recommended omitting representatives from the State Department of Education and LSUHSC Shreveport due to scope, proximity, and/or lack of participation. She recommended adding a representative from Ochsner.

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor, to approve the changes to the TFL Steering Committee, as recommended with the requirement that a final list of Committee members be presented to the Board once the process is completed.

Ms. Tonia Moore provided an update on local success that involves TFL. Ms. Suggs suggested have recognition plaques presented to all colleges and universities that have gone tobacco free.

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor, to approve the LCRC and TFL present Louisiana colleges and universities that have gone tobacco free, with a recognition plaque.

Dr. Hamm called for the Construction Update.

Mr. Miscenich reported construction is scheduled to begin in August with the floors being ready for occupancy approximately a year later. The LCRC is waiting on the Guaranteed Maximum Price (GMP) to complete the construction agreement and begin construction.

Dr. Hamm called for the update on the Board Retreat.

Ms. Christel Slaughter of SSA Consultants provided a brief update. Ms. Slaughter reported because of the postponement of the retreat, she and her team will have an opportunity to develop a white paper in advance for the Board to review. **Dr. Hamm** asked if Ms. Slaughter could distribute an agenda in advance. Ms. Slaughter agreed to provide a white paper and an agenda prior to the retreat.

Dr. Hamm asked for any new business, which there was none.

Dr. Hamm asked for any old business, which there was none.

With no further business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium
Board of Directors Meeting
April 16, 2014
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Larry Hollier, Chancellor, LSUHSC, Chairman
Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Vice-Chairman
Ms. Barbara Goodson, Deputy Commissioner for Finance & Admin, BOR ,Secretary/Treasurer,
Ms. Carroll Suggs
Mr. Cleland Powell, Senior Vice President, IberiaBank
Mr. Ashton Ryan, President and CEO, First NBC Bank
Ms. Pamela Ryan
Dr. Steve Nelson, Dean, LSUHSC School of Medicine
Dr. Oliver Sartor, Medical Director, TUHSC

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University
Mr. Paige Sensenbrenner, LCRC Legal Counsel
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Thomas Wiese, Associate Professor, Xavier University
Ms. Stephanie Wiebke, Business Manager, Xavier University
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute
Dr. Torrie Harris, Director, Louisiana Campaign for Tobacco-Free Living (TFL)
Ms. Tonia Moore, Associate Director, Louisiana Campaign for Tobacco-Free Living (TFL)
Dr. Regina Benjamin, Xavier University
Dr. Edward Trapido, Associate Dean, LSUHSC School of Public Health

Dr. Hollier called the meeting to order. Roll was called and there was a quorum.

The following item was listed in the consent agenda

- Approval of Minutes from the March 19th Board of Directors Meeting

A motion was made by **Ms. Ryan** and seconded by **Ms. Goodson**.
RESOLVED, with all in favor, to approve the consent agenda item, as presented.

Dr. Hollier called for the Construction Update.

Mr. Miscenich reported the Construction Agreement is currently under review by LCRC Legal Counsel. He stated meetings are being scheduled between the project team and partners to finalize plans for the 5th and 6th floors. The funding is in Capital Outlay and the LCRC will have access to the funds needed. Mr. Miscenich stated the budget is approximately \$15M. He added if all goes as planned, construction will begin July 2014 and will take about 13 months.

Dr. Hollier called for the Scientific Retreat Update.

Dr. Deininger reported the Retreat was very successful, with about 300 attendees. The complaints were the abstract book was too heavy and the poster session was too crowded. The retreat has already outgrown the space at LCRC. He added it is likely another venue for the next retreat will be needed. **Dr. Hollier** recommended space at the new hospital, scheduled to be complete December 2014.

Dr. Hollier called for the update on the Board Retreat.

LCRC is currently polling the Board Members to reschedule to retreat.

Dr. Hollier called for the update on the TFL Summit.

Dr. Benjamin followed up on the TFL Summit held. She distributed the program and other information. Dr. Benjamin stated overall the summit was a success but there were opportunities for improvement. She added local coverage was not as well as it could have been, likely because of competing stories. There were 11 national media placements. Dr. Benjamin reported there were 356 registrants, in addition to 500 local students and 837M satellite viewers. **Ms. Suggs** thought the money LCRC spent on the summit was well spent. The Board applauded Dr. Benjamin's efforts.

Dr. Hollier called for the TFL Update on Tobacco-Related Policies.

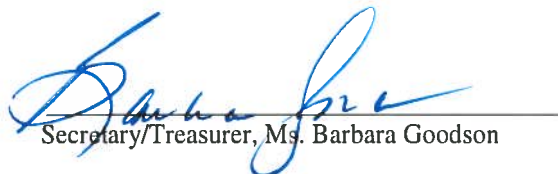
Mr. Kimbrell gave an update on the legislative session with bills that relate to tobacco. He reported a number of bills were related to electronic cigarettes. Another was regarding the concern about how many feet away you have to be from state facilities and schools to smoke. Mr. Kimbrell stated there is a .75 cent tax the Mayor of New Orleans is promoting for New Orleans only. The revenue would go to the city's general fund.

Dr. Hollier asked for any new business, which there was none.

Dr. Hollier asked for any old business, which there was none.

There was an Executive Session.

With no further business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium
Board of Directors Meeting
March 19, 2014
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Larry Hollier, Chancellor, LSUHSC, Chairman
Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Vice-Chairman
Ms. Barbara Goodson, Secretary/Treasurer, Deputy Commissioner for Finance & Admin, BOR
Dr. William Pinsky, Executive VP, Chief Academic Officer, Ochsner Health System
Ms. Carroll Suggs
Mr. Cleland Powell, Senior Vice President, IberiaBank
Mr. Ashton Ryan, President and CEO, First NBC Bank
Ms. Pamela Ryan

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University
Mr. Paige Sensenbrenner, LCRC Legal Counsel
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Thomas Wiese, Associate Professor, Xavier University
Ms. Stephanie Wiebke, Business Manager, Xavier University
Mr. Richard Granen, Business Manager, LSUHSC
Ms. Keadren Green, Business Manager, TUHSC
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute

Dr. Hollier called the meeting to order. Roll was called and there was a quorum.

The following item was listed in the consent agenda

- Approval of Minutes from the February 19th Board of Directors Meeting

A motion was made by **Ms. Ryan** and seconded by **Ms. Suggs**.
RESOLVED, with all in favor, to approve the consent agenda item, as presented.

Dr. Hollier called for the Finance Committee Report.

Ms. Reeder discussed the inability to close out a month in the accounting system for monthly meetings due to how invoices are received from the universities. Ms. Goodson added LCRC could prepare a formal quarterly finance reports but the monthly written reports would be included for reference.. **Dr. Hollier** asked the Board if anyone had any concerns which none were expressed **Dr. Hollier** stated quarterly reports would be acceptable.

The Finance Committee met on March 6th and discussed a recommendation from the Development Committee on how the LCRC development funds should be distributed. It was recommended the current funds be divided by the four partners, with LSUHSC and TUHSC each receiving 40% and Xavier and Ochsner each receiving 10%. The Development Committee is developing a long term distribution plan to be presented for Board approval.

A motion was made by **Ms. Ryan** and seconded by **Ms. Suggs**.
RESOLVED, with all in favor, to approve the funds distribution, as recommended by the LCRC
Development and Finance Committees and to allow options for the recipients to access the funds

Ms. Goodson reported that prior to the Board Meeting the Finance Committee had a special call meeting to discuss a reserve budget amendment request from Tulane. . Tulane requested the use of \$2,017,533 in additional reserves, bringing their supplemental budget to \$2,787,307 and their total FY14 budget to \$3,987,375.. A budget plan was prepared and presented for the request.

A motion was made by **Mr. Ryan** and seconded by **Ms. Goodson**.
RESOLVED, with all in favor, to approve that Tulane be allowed to use additional reserve funds as requested, retroactively to July 1, 2013.

Dr. Hollier called for the Construction Update.

Mr. Miscenich reported LCRC is waiting to receive pricing on the building construction. He stated LCRC is in Capital Outlay, where \$4M will move to priority one and \$3M will move to priority two. Mr. Miscenich added LCRC has not received approval from Facility Planning and Control to sign a contract.

Dr. Hollier called for the update on the Scientific Retreat.

Dr. Deininger said the LCRC Scientific Retreat is scheduled for March 28th. He stated the event is to build scientific collaboration among LCRC members. Dr. Deininger reported there are 270 registrants and will have at least 175 abstract. Dr. Tom Sellers, Director of the Lee Moffitt Cancer Center, will be the keynote speaker. Dr. Deininger welcomed Board Members to meet Dr. Sellers at anytime during the retreat.


Dr. Hollier called for the update on the Board Retreat.

Mr. Miscenich report the retreat is set for Saturday, April 5th. SSA Consultants will be facilitating the retreat. Background information on the consultants was provided in the meeting materials. Mr. Misenich added Dr. Michael Friedman, from the City of Hope, will also attend to help facilitate.

Dr. Hollier asked for any new business, which there was none.

Dr. Hollier asked for any old business, which there was none.

With no further business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium
Board of Directors Meeting
February 19, 2014
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Larry Hollier, Chancellor, LSUHSC, Chairman
Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Vice-Chairman
Dr. William Pinsky, Executive VP, Chief Academic Officer, Ochsner Health System
Ms. Carroll Suggs
Dr. Oliver Sartor, Medical Director, TUHSC
Mr. Cleland Powell, Senior Vice President, IberiaBank
Mr. Ashton Ryan, President and CEO, First NBC Bank
Dr. Steve Nelson, Dean, LSUHSC School of Medicine

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Thomas Wiese, Associate Professor, Xavier University
Ms. Stephanie Wiebke, Business Manager, Xavier University
Mr. Richard Granen, Business Manager, LSUHSC
Ms. Keadren Green, Business Manager, TUHSC
Dr. Edward Trapido, Associate Dean, LSUHSC School of Public Health
Dr. Torrie Harris, Director, Louisiana Campaign for Tobacco-Free Living (TFL)
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute
Ms. Jaimme Collins, Adams and Reese, LLP

Dr. Hollier called the meeting to order. Roll was called and there was a quorum.

A motion was made by **Dr. Pinsky** and seconded by **Dr. Nelson**
RESOLVED, with all in favor to have the Board of Directors go into an Executive Session.

The meeting was called to order again.

The following item was listed in the consent agenda

- Approval of Minutes from the January 15th Board of Directors Meeting

A motion was made by **Mr. Ryan** and seconded by **Ms. Suggs**.
RESOLVED, with all in favor, to approve the consent agenda item, as presented.

Dr. Hollier called for the Finance Committee Report.

Ms. Reeder reported the Development Committee met to discuss the request submitted by Dr. Deininger for the LCRC to distribute fundraising dollars. **Mr. Powell** reported the Development Committee is deferring their decision until they are able to review more information.

Ms. Reeder reported the budgets to actuals for all of the LCRC components are trending as previous years.

Dr. Hollier called for the Recommendation of LCRC Legal Counsel on the use of TFL Funds.

Ms. Jaimme Collins, from Adams and Reese, presented the recommendation of LCRC's Legal Counsel. She reported in terms of using the funds for advocacy or shaping of public opinion, the organization may engage in some activities, as long as the activities are not "substantial". An outline of things that can be done was provided. Further discussion ensued regarding what was acceptable. Ms. Collins reported TFL's allocation can be used for both research and program implementation specific to the programs outlined in the legislation. The document provided by legal counsel provided specifics.

Dr. Hollier called for the Discussion on TFL's Supplemental Budget Request.

TFL has asked the Board to consider approving an additional \$819,500 for the media component for TFL's current media campaign. There was extensive discussion amongst Board Members on the request. Mr. Miscenich stated a strategy has been put together to evaluate and oversee the TFL component. He added the LCRC is going to reform TFL's Steering Committee with the help of Dr. Elizabeth Fontham and Dr. Sarah Moody-Thomas.

A motion was made by **Mr. Ryan** and seconded by **Dr. Pinsky**.

RESOLVED, with **Dr. Hollier, Dr. Pinsky, Mr. Ryan** and **Ms. Suggs** in favor and **Dr. Sartor** and **Mr. Powell** opposed, to approve TFL request for an additional \$819,500 for their media component.

Dr. Hollier called for the Construction Update.

Mr. Miscenich reported the Architect Agreement for the fifth and sixth floors has been signed. He added the designs have been received and are being reviewed. Mr. Miscenich stated the biggest issue is the LCRC does not have access to the money in priority 5. He added the LCRC's has provided everything that has been requested in the process.

Dr. Hollier called for the update on the Board Retreat.

Mr. Miscenich reported the Board Retreat has been set for April 5th. He added the LCRC is in the process of finding a facilitator for the Retreat. Mr. Miscenich provided biographies of three individuals, all of which are highly recommended.

Dr. Hollier asked for any new business.

Dr. Deininger announced the LCRC Scientific Retreat is scheduled for March 28th. He welcomed the Board to attend and added there would be a reception that afternoon. Dr. Deininger stated Dr. Thomas Sellers will speak at the retreat. He said Dr. Sellers trained at both Tulane and LSUHSC. He is now Director of the Moffitt Cancer Center.

Dr. Hollier asked for any old business, which there was none.

With no further business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium
Board of Directors Meeting
January 15, 2014
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Vice-Chairman
Ms. Barbara Goodson, Secretary/Treasurer, Deputy Commissioner for Finance & Admin, BOR
Dr. William Pinsky, Executive VP, Chief Academic Officer, Ochsner Health System
Ms. Carroll Suggs
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, TUHSC
Mr. Cleland Powell, Senior Vice President, IberiaBank
Dr. Steve Nelson, Dean, School of Medicine, LSUHSC

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium
Mr. Bert Wallace, Louisiana Cancer Research Consortium (via telephone)
Mr. Paige Sensenbrenner, LCRC Legal Counsel
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University
Dr. Joseph Moerschbaecher, Vice Chancellor for Academic Affairs, LSUHSC
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Thomas Wiese, Associate Professor, Xavier University
Ms. Stephanie Wiebke, Business Manager, Xavier University
Mr. Richard Granen, Business Manager, LSUHSC
Ms. Keadren Green, Business Manager, TUHSC
Dr. Edward Trapido, Associate Dean, LSUHSC School of Public Health
Dr. Torrie Harris, Director, Louisiana Campaign for Tobacco-Free Living (TFL)
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute
Mr. Thomas W. Carton, Associate Director Research & Evaluation, Louisiana Public Health Institute

Dr. Hamm called the meeting to order. Roll was called and there was a quorum.

A motion was made by **Dr. Hamm** and seconded by **Dr. Pinsky**.
Whereas, **Dr. Moerschbaecher**, accepted as a Board Member of the LCRC December 2005.

Whereas, during **Dr. Moerschbaecher** term as a Board Member, important steps were taken towards construction and development of the LCRC building and programming that will enable the LCRC to establish a lasting legacy to the people of Louisiana.

RESOLVED, with all in favor, the LCRC Board thanked **Dr. Moerschbaecher** for his term of service.

All of the meeting attendees applauded **Dr. Moerschbaecher**.

A motion was made by **Dr. Hamm** and seconded by **Ms. Suggs**.
RESOLVED, with all in favor, for **Dr. Sartor** to be appointed to the LCRC Finance Committee, replacing **Dr. Hamm**.

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor, for **Dr. Nelson** to be appointed to the LCRC Finance Committee, replacing **Dr. Moerschbaecher**.

The following item was listed in the consent agenda

- Approval of Minutes from the December 18th Board of Directors Meeting

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor, to approve the consent agenda item, as presented.

Dr. Hamm called for the Finance Committee Report.

Mr. Goodson reported the Finance Committee met just prior to the Board Meeting. The Finance Committee proposed the following motions that were discussed at the Finance Committee Meeting.

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor to have LCRC legal counsel prepare a written, legal opinion on the use of Cessation funds.

A motion was made by **Ms. Goodson** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor, to have LCRC staff, with the help of the Scientific Leadership, search for national experts to evaluate the smoking cessation program. The list will be brought back to the Finance Committee for their review and recommendation to the Board.

Dr. Hamm called for the Discussion on the TFL Budget Supplement Request.

Mr. Kimbrell made a presentation based on questions submitted by Board Members, on topics they wanted further information on. **Dr. Nelson** requested TFL distribute their studies that look at the science of addiction. Ms. Reeder reminded the Board that TFL's original budget request for this fiscal year is \$7M. They are requesting the Board to consider approving an additional \$819,500 for the media component for TFL's current media campaign.

A motion was made by **Dr. Pinsky** and seconded by **Dr. Nelson**

RESOLVED, with all in favor to have the Board of Directors go into an Executive Session.

The meeting was called back to order.

Ms. Goodson reported some of the Board is struggling with the budget numbers presented. She requested clarification on TFL's budget request for the current fiscal year and what is being requested. **Ms. Goodson** said she was unaware that the media campaign is a campaign to change public policy. She asked the TFL representatives if TFL is involved in something that will affect the statewide public policy to notify the Board first. **Ms. Goodson** explained this is not an indefinite proposal, but the Board would like better information on what is being proposed. **Dr. Hamm** said the Board is admirable of the passion of TFL's staff on lowering the smoking rate. He added this is not a rejection of efforts but the Board feels it is their responsibility to make certain the money is being used in the best way possible. **Dr. Hamm** said the Board Members will provide LCRC more details on what information they would like to get past this deferral.

A motion was made by **Ms. Goodson** and seconded by **Dr. Pinsky**

RESOLVED, with all in favor, to defer the approval of TFL's supplemental budget request.

Dr. Hamm asked if Mr. Miscenich could email the Board an update on the status of construction, since the time limit was approaching.

Dr. Hamm called for the Discussion on the Distribution of Private Research Funding.

Ms. Ryan stated the recommendation of the Development Committee is that the committee look at the existing policy. The committee will propose a new policy for review and approval. She added the request would then be

considered. The Development Committee will include the Scientific Directors in reviewing and developing a new fundraising policy.

A motion was made by **Ms. Goodson** and seconded by **Dr. Pinsky**
RESOLVED, with all in favor, to defer the distribution of the private research funding until the policy has been reviewed by the Development Committee, in consultation with the Scientific Directors.

Dr. Hamm called for the update on the Board Retreat.

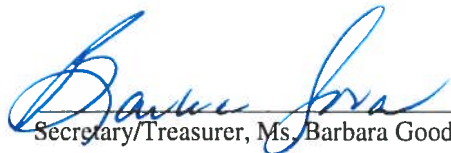
Mr. Miscenich reported an email was sent out to the Board of Directors and Scientific Directors requesting their suggestions for a facilitator for the retreat. The list will be compiled. LCRC is also working on getting a date set for a Saturday in the next two months. Dr. Deininger suggested having Dr. Michael Friedman at the retreat, as a cancer center expert. **Dr. Hamm** said he would reach out to Dr. Friedman to see if he could participate.

Dr. Hamm asked for any new business.

Mr. Sensenbrenner said in addition to his written legal opinion on the use of cessation funds, he will include an opinion on the use of 501(c)3 funds to shape public policy.

Dr. Hamm asked for any old business, which there was none.

With no further business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson